

The Greater Manchester Economic Development Board Meeting Minutes

May 20th, 2021

I. Call to order

Mitch Umbarger called to order the regular meeting of the GMEBD Board at 5:35 pm at the City of Manchester Board Room.

II. Roll call

Teresa Tucker conducted a roll call. The following persons were present: Mike Niederhauser, Mitch Umbarger, Carter Sain, Dr. Jeremy Anderson, Katy Riddle, and Teresa Tucker. Absent were Rebecca French, Ken Huddleston, Kimber Sharp, and Joey Vaughan.

III. Approval of Agenda – Motion made by Carter, seconded by Mike Niederhauser, motion carried.

IV. Approval of Minutes – Carter Sain gave a reading of the last meeting highlights. Motion made by Dr. Jeremy Anderson, seconded by Mike Niederhauser, motion carried.

V. Open issues

- a) Discussion of budget. Budget will have final reading on July 1st, 2021. Teresa Tucker to contact Bridgett Anderson to get some clarification on proper procedures for submitting expenditures and availability of funds.
- b) Hiring strategic planning consultant and potential budget was discussed. Carter Sain made a motion that Lori Vincent of Acceleration by Design be hired, option of services Bundle 2 be selected, and approve expenditures up to \$8,000. Motion seconded by Mike Niederhauser, motion carries.
- c) Discussion of hiring Chamber supportive personnel was discussed. Katy Riddle was given the go ahead to start reviewing resumes and interviewing prospects. The first availability of funds to support the actual hiring process would be July 1, 2021.
- d) Discussion of the separation of funds handling and audit trail was discussed. Katy Riddle relayed that the Chamber has an “retail” account in place that can be utilized for this purpose.

- e) Katy Riddle asked that the Board Members start thinking of the community stakeholders that should be invited to the strategic planning meeting.

VI. New business

- a) Mike Niederhauser discussed information obtained from Gerald Ewell regarding TIFs. The copy of information obtained will be housed at the Chamber office, for any board member to review.
- b) New Project confidentiality was discussed. Prospects will be assigned a code name which will be used for discussion purposes.
- c) Mitch Umbarger brought up changing meeting time and place. After discussion, it was decided to stay on the third Thursday of the month but move to 12 noon at the Chamber of Commerce board meeting. Teresa Tucker is to relay this information to Sage Keele and Tennie Smotherman in the Mayor's office so the calendar can be updated.

VII. Adjournment

Motion to adjourn made by Teresa Tucker, seconded by Dr, Jeremy Anderson, motion carried.

Minutes submitted by: Teresa Tucker

Minutes approved by: Board of Directors