

**MANCHESTER WATER AND SEWER COMMISSION**  
**February 9, 2023**

The Manchester Water and Sewer Commission met on February 9, 2023 for a regularly scheduled meeting. Present were: Director Miller, Alderman Messick, Commissioner Anderson, Commissioner Hunt, Commissioner Hillsman & Office Manager Candy Hilmoe. Also present were Mayor Howard, Alderman Parsley and Alderman Anderson.

- 1) Chairman Anderson called the Meeting to order at 3:00PM.
- 2) Review of January 5, 2023 Minutes:  
Motion was made by Commissioner Hunt and seconded by Commissioner Hillsman. Passed 4-0
- 3) Citizen Comments:  
None
- 4) Directors Report:
  - A) Motion was made by Alderman Messick and seconded by Commissioner Hillsman to accept the quote from JetVac for \$225,000. on a new TV camera truck and trailer. Passed 4-0
  - B) Capacity fees: Raise sewer tap fees to \$2,000. With an Capacity fee of \$1000. Per unit for contractors, hotel Capacity Fee would be charged ½ of the amount of rooms, for this year single family will be excluded. Water taps will be increased to \$1500. inside city. A motion was made by Alderman Messick and seconded by Commissioner Anderson. Passed 4-0
- 5) Billing Office Items:  
None
- 6) Commissioner's Comments:
  - A) Old Business:
    - 1) Old Plant Pumps: Parts are ordered.
    - 2) Dukes Flow Monitoring: extending monitoring sixty more days
  - B) New Business:
    - 1) Old Water Plant Pumps: The need to Rebuild Pump, getting Bids
    - 2) Automatic Water Meters: We have met with 3 vendors and are preparing an FRQ
    - 3) Divco Data: Consulting with representative
    - 4) ARP Money: Reviewed Grant information
    - 5) TDOT Waite St Project: We received only 1 bid. We are negotiating with vendor because the bid was extremely high.
    - 6) WWTP Due Diligence Report: The proposed cost for the upgrade is 55 million dollars. We are reviewing the details of the proposal.
- 6) A motion was made by Commissioner Anderson and seconded by Commissioner Hunt to approve the \$10,000,000. request by Duck River Agency. Passed 3-0.
- 8) Meeting was adjourned at 4:50 P.M.

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**Mike Anderson**  
**Chairman**

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**Gary Hunt**  
**Recording Secretary**