

Recreation Commission Meeting Minutes  
Thursday, January 12, 2023  
Noon at Manchester Recreation Center

In attendance: Brent Parsley- Chairperson, Dr. Prater Powell, Leslie Brasfield, Stan Rogers, Leslie Brasfield, Leslie Trussler, Julie Anderson- Alderman, A.J. Fox- Director, and Becki Johnson- Assistant Director. Guests – Nathan Havenner .

Call to order by Chairperson, , Brent Parsley.

1. Minutes- All approved
2. Programs Report
  - a. Winter Break Camp- 20 participants
  - b. Lifeguard course- upcoming class canceled due to low enrollment, moving the 3 participants to the next course. Brent Parsley asked about advertising and AJ responded that we have flyers and reached out to the schools.
  - c. Staff Meeting will be held on January 13, 2023 to plan through Memorial Day.
    - i. Walks
    - ii. St. Patty's Day 5k
    - iii. Swim Challenge
    - iv. Egg Hunts
3. Maintenance Report
  - a. Chiller has been repaired
  - b. Met with Finance Committee about Preventative Maintenance Plan
4. Old Business
  - a. Grant Project Updates
    - i. Sports Court survey has been translated into Spanish and the Housing Department will try to share. Julie Anderson suggested we reach out to Stacey Morales Garcia to share the survey. The Joint Use agreement has been signed and next will be to work on rule signage.
    - ii. Farmers Market- the sinks have been ordered. Discussion on Bylaw and Rules which will be sent to the City Attorney for review.
    - iii. Ballfield lighting- Reviewed St. John's contract for services. Brent Parsley asked if the Ball Park Parking lights were LED? AJ Fox will check. Dr. Powell made a motion to approve the contract, seconded by Leslie Brasfield, and all approved.
    - iv. Blue Cross Blue Shield Healthy Places Grant- we were not awarded the grant.
  - b. Outdoor Lily Pads- they are in storage for the new outdoor pool season.

- c. Recreation Center Roof Replacement- The bid options were presented and discussed. The recommendation was made that the 1<sup>st</sup> priority was to replace all the rooftops and the second option would be to replace the entire flat roof plus Alternate #1. Leslie Brasfield made the motion to replace the whole roof but present all the options to the Board of Mayor and Alderman. Julie Anderson seconded the motion and all approved.
  - d. Recreation Center Wellness Room Floor Replacement- showed the bid received for Wellness Room floor for \$35,643.38. There were no bidders that met the requirements and we will need to rebid or we can apply the money from insurance to repair the Aerobics Room floor. After discussion the suggestion is to re-bid for the Wellness Room floor and to cut a section of the floor to see what damage may be underneath the floor, such as mildew. A separate suggestion was made to hire an architect to figure out where all of our moisture issues in the building are coming from.
  - e. Athletic Director Position- discussion about most recent interview and that after being offered the job he had to turn it down. We are still searching for a good candidate with experience in Athletics.
5. New Business
- a. 2023 Department Holiday Schedule- the commission members reviewed and were okay with the schedule. (No vote required.)
  - b. Planning/Budgeting- after discussing our needs for repairs in the center Julie Anderson suggested that we schedule a meeting with the Board of Mayor and Alderman to have a walk-through of the center. Dates and times were discussed and we will try to have a Special Called Commission meeting on Thursday, February 2, 2023 at 4 PM.
6. Items for Rec Commission- No items
7. Next Meeting: Will be Thursday, February 2, 2023 at 4 PM if possible
8. Adjournment

Respectfully Submitted by,

Becki Johnson, Assistant Director