

## MINUTES OF A MEETING OF THE MANCHESTER HISTORIC ZONING COMMISSION

2 January 2020

### Call to Order

The regular meeting of the Historic Zoning Commission was called to order at 5:00 p.m. in the city hall board room with Chairman Ray Amos presiding. In attendance were: Gary Trail, Alderman Mark Messick, Larry McIntosh, Rick Cook, Codes Director Jamie Sain, Lona Bailey, Tiffany Hoyne, and Norm Vetter. Absent was Ellen Fletcher

### Minutes Approval

There was no meeting in December, 2019. Minutes of the November, 2019 meeting were distributed electronically. Mark moved to accept the minutes as delivered. This motion was seconded by Gary and the minutes were approved by unanimous voice vote.

### New Business

#### **COA: New exterior business sign at A & O Financial Svcs., 304 N. Spring St.**

Rosalie Henley Crownover appeared before the committee with a proposal to reface the current, exterior business sign at A & O Financial Services (a.k.a. "Alpha and Omega"). A facsimile attached to the COA was reviewed by the committee.

Mark moved the COA be accepted as submitted. Larry seconded the motion and the approval was granted unanimously by voice vote.

### Old Business

#### **Certified Local Government training**

Jamie provided an update to the disposition of the State required audit of the buildings in the historic zone to be completed by the end of June, 2020. (See the minutes from November, 2019 for more information.) Jamie stated that Sarah E. McCleod from the state office of Certified Local Governments will be available to assist with the audit. Jamie indicates he will accompany her as required.

### Adjournment

The being no further business for discussion, the meeting was adjourned at 5:17 p.m.

The next meeting is scheduled for the 6th of February, 2020 at 5:00 PM.

Respectfully submitted,  
Norm Vetter  
Secretary