

Manchester Water & Sewer Department

Application for Utility Service

The following information must be accurate to the best of the applicant's knowledge. Applicants providing fraudulent information may be prosecuted to the full extent allowable by law. **Note: MWD will need a photocopy of a photo ID for each applicant listed on the account.**

FOR OFFICE USE ONLY

Account Number _____
Turn on Date _____ Connection Fee _____
Deposit Card # _____ Deposit Amount _____
Proof of Ownership ID ID Co-Applicant
Initials of Person Taking Application _____

Your Information Today's Date _____ Bank Draft Yes or No _____ ***required fields**

First Name* _____ Middle Name* _____ Last Name* _____

Date of Birth* _____ Social Security #* _____ Driver's License #* _____

Home Phone* _____ Cell Phone* _____ Email Address _____

Service Address* _____ Date Service Requested* _____

Home:* Own Buying Rent

Owner/Landlord/Manager of Service Address _____

Number of People Residing at Service Address* _____

Employer/School* _____

Employer/School Telephone Number* _____ Are you married? Yes No

Name and address of utility company where you have received water service for the past twelve (12) months* _____

Mailing Address (if different than Service Address)

Street Address* _____ Apartment/Lot/Unit Number _____

City* _____ State* _____ Zip Code* _____

Person To Contact In Case Of Emergency

Name _____ Phone Number _____

This is a two-sided application – Please fill out both sides

Spouse or Roommate Information

First Name* _____ Middle Name* _____ Last Name* _____

Date of Birth* _____ Social Security #* _____ Driver's License #* _____

Home Phone* _____ Cell Phone* _____

Employer/School* _____

Employer/School Telephone Number* _____

Conditions of Service:

1. Applicant will comply with and be bound by the rules and regulations of Manchester Water & Sewer Department and by signature below will acknowledge this compliance.
2. Disclosure of falsified application will be reason of discontinuation of service and a deposit could be required for continuing service.
3. MWD or its third party collectors will have the right to contact the customer's employer for the purpose of collecting unpaid bills. The customer will pay all expenses, including reasonable attorney's fees, associated with the collection of utility bills.
4. The customer will not be allowed to obtain utility service unless all delinquent accounts of the applicant(s) are brought current.
5. The customer must terminate services by notifying MWD in person and sign a disconnect form.
6. Only persons listed on the application will be allowed to arrange disconnection, reconnection or termination of service.
7. I understand that payment is due in full upon receipt of this statement, that all legal methods may be employed to collect any amount due and that failure to make payment when due can result in the account being turned over for collection. I further agree to pay interest, percentage, and all costs of collection, including a reasonable attorney's fee.

Please print name on line below

I, _____, hereby apply for utility services from Manchester Water & Sewer Department in Manchester, Tennessee. I agree to pay for all services rendered until I terminate service. All information in this application is true and correct to the best of my knowledge.

Applicant's Signature

Date

Co-Applicant's Signature

Date