

Manchester Parks and Recreation Department
Recreation Commission Meeting
June 10, 2021

The Manchester Recreation Commission met on Thursday, June 10, 2021, at the Recreation Center. Members present were Mayor Marilyn Howard, Chair Prater Powell, Brent Parsley, Stan Rogers, Leslie Trussler, Leslie Brasfield, Parks and Recreation Director Bonnie Gamble, and Assistant Parks and Recreation Director A.J. Fox. Guests were Becki Johnson and Jon Coffelt.

Bonnie Gamble opened the meeting with thanking the Recreation Commission for their years of support as she steps into retirement. Leslie Brasfield presented a monetary gift from the Recreation Commission to Park Partners in honor of Bonnie's retirement.

Chairman Prater Powell asked for approval of minutes from the May 13, 2021 meeting. Leslie Brasfield made a motion to approve. Brent Parsley second the motion. Motion passed unanimously.

Program Report

- Summer Day Camp is going strong. All weeks are full with one-hundred participants. There is currently a waiting list for the program. The program has been limited to more participating due to not being able to find staff. The program will operate until the end of July. There will no break for July 4th week.
- Swim lessons is taking place at 10 AM, 11 AM, and 5 PM. The program is operating June 7 - July 31 in two-week sessions.
- Athletic camps
 - Basketball camp June 14 - 18 from 8 AM - 11 AM.
 - Outdoor camp did not have enough participation. The 9 - 12 years old from Summer Day Camp will be incorporated into the program. They will take day trips and grant money will be utilized to pay for the trips.
- July 4th events will be held on July 4, 2021. The band 7 Bridges: The Ultimate Eagles Experience will be performing. The parks and recreation department will be selling concessions. Food trucks are in the process of being contacted to setup during the event. The Manchester Coffee County Conference Center has been contacted about providing beer sales for the event. This will be the last year that Jason Waller will be shooting the fireworks show. Next year the department will have to contract out a technician to shoot the fireworks show.

Maintenance Report

- Repair of press box stairs in Fred Deadman Park is complete. All staircases have been repaired in accordance with codes.
- Lap pool boiler has been repaired.
- Outdoor pool circulation pump has a leak at a flange. Duffield Aquatics has been contacted to make repairs. Duffield Aquatics has not provided a quote yet. The pump is currently being operated while the pool is in use. The pool has a two-hour turnover rate. The pump is being turned on two hours before the pool opens to the public.

Unfinished Business

- Assistant Director position has been filled. Becki Johnson will join the staff as the Assistant Director. Becki will be touring the facilities after the meeting today.
- Grants
 - Diabetes A Grant: The concrete foundation for the farmers market is on hold due to waiting on the anchor bolt pattern from Richland Industries.
 - Diabetes B Grant: The outdoor club and healthy concessions ends June 30, 2021.
 - The department has been notified by the Tennessee Department of Environment and Conservation that it has been selected for the Local Parks and Recreation Fund Grant at \$500,000 to update lighting on six baseball/softball fields. The grant is a 50/50 matching grant.
 - The TDOT greenway grant is still waiting on the NEPA wetlands delineation survey to be completed.
 - The Healthy Built Environment Grant to fund the outdoor basketball court will start July 1, 2021. The current plan for the outdoor basketball court is to extend an existing outdoor court that is on the campus of Westwood Elementary School. The paper work for the grant is in process.
- Discussion was held on a naming policy for the parks and recreation department facilities. Prater Powel asked for approval of the policy. Brent Parsley made a motion to approve. Leslie Trussler second the motion. Motion passed unanimously. A nomination form will have to be developed.

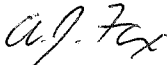
New Business

- Discussion of revenue loss from being closed due to COVID. From March 2019 - March 2020 the department lost \$426,000 in revenue compared to the year period before.
- The Manchester City Schools has agreed to contribute to 1/3 of the cost of updating the lights for the Babe Ruth Field, due to the school using the field for their baseball program. The city school system would like an agreement for 10 years that they have access to the field for their baseball program.
- The Manchester Tourism Commission has entertained contributing \$50,000 toward the ball field light grant.
- Park Partners has made it their focus to raise funds for the ball field lighting project.
- Discussion was held on the need of a pool consult to be brought in to evaluate the aquatics needs.
- Strength equipment has been approved for purchase and the cardio lease agreement has been approved to renew.

Chairman Prater Powell set the next meeting for Thursday, August 19, 2021, at Noon.

The meeting adjourned.

Respectively Submitted,



A.J. Fox
Assistant Parks and Recreation Director