

MINUTES OF A MEETING OF THE MANCHESTER HISTORIC ZONING COMMISSION

4 June 2020

Call to Order

The regular meeting of the Historic Zoning Commission was called to order at 5:00 p.m. in the city hall board room with Chairman Ray Amos presiding. In attendance were: Gary Trail, Tiffany Hoyne, Ellen Fletcher, Rick Cook, Larry McIntosh, and Norm Vetter. Absent were Alderman Mark Messick, Codes Director Jamie Sain, and Lona Bailey.

New Business

COA: New exterior sign proposed for Everscape

Ellen Fletcher presented a recently submitted COA on behalf of Jacob Vencion / Everscape located at 104 East Fort St. The COA included a mock image of the proposed sign to be attached flush to the exterior wall facing E. Fort St. No other changes to the building exterior were proposed. The proposed sign meets all requirements as specified by the HZC.

Approval for the sign as submitted was granted unanimously by voice vote.

Election of New Officers

Chairman Amos stated that his commission with the city expires in July, therefore making it necessary to elect a new Chair and Vice Chair. Gary Trail nominated Ellen Fletcher and was seconded by Rick Cook. No other nominations were made. Ellen was elected to serve as the new chairperson unanimously to begin immediately.

Ellen nominated Rick Cook to serve as Vice Chairman which was seconded by Gary Trail. Again, no other nominations were made. Rick was elected to serve as Vice Chairman.

Ray stated that he had met previously with Mayor Norman who requested that he (Ray) stay on the commission and assist the newly elected officers effect a smooth transition. Ray agreed to serve as requested.

It was noted that Norm Vetter remains serving as the Secretary.

Adjournment

There being no further business for discussion, the meeting was adjourned at 5:10 p.m.

The next meeting is scheduled for the 2nd of July, 2020 at 5:00 PM.

Respectfully submitted,
Norm Vetter
Secretary