

CITY OF MANCHESTER  
BOARD OF MAYOR AND ALDERMEN  
Meeting Minutes  
May 4, 2021 @ 6:30 pm  
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided by Mayor Howard. Present for the meeting were Mayor Howard, Alderman Patton, Alderman French, Alderman Nickels, Vice Mayor Messick, Alderman Bellamy, Attorney Ewell, Finance Director Anderson, Executive Administrative Assistant Keele, Police Assistant Police Chief Floied, Captain Sipe, Fire Chief Chambers, Codes Director Sain, Information Systems Director Smotherman, Water/Sewer Director Pennington, Recreation Director Gamble, Assistant Director Parks/Rec A.J. Fox, City Engineer St. John, Katy Riddle, Zach Lowry, Tiffany Hillsman, Terrence Hillsman, Mike Niederauer, Mitch Umbarger, and other citizens. Absent were Alderman Elam. The meeting opened with a prayer by Pastor Levensgood and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

**ROLL CALL:**

Finance Director Anderson called the roll

**APPROVAL OF MINUTES:**

Alderman French made a motion to approve the April 6, 2021, BOMA minutes and Beer Board minutes; second by Alderman Bellamy. The motion passed 5-0.

**CORRESPONDENCE:** none

**COMMENTS FROM CITIZENS:** none

**COMMENTS FROM MAYOR:** Mayor Howard welcomed everyone to the meeting.

**COMMITTEES:**

**Safety Committee-** nothing to report.

**Finance Committee-**Alderman Bellamy stated they met last night and voted to send the Budget and Budget Amendment to the full board for consideration.

**Street Committee-**Vice Mayor Messick stated he had spoken with Duck River and they will soon start on the Street Light Conversion to LED Lights.

**Water /Sewer Commission-** Director Pennington stated they will meet next Thursday.

**Recreation Commission-** Director Gamble stated their next meeting would be May 13<sup>th</sup>.

**Tourism Development Commission-** Alderman Patton nothing to report.

**Planning Commission** – Director Sain stated they would meet on the 17<sup>th</sup>.

**Information Systems Committee-** nothing to report

**Historic Zoning Commission-** Vice Mayor Messick stated they would meet on Thursday.

**RESOLUTIONS & ORDINANCES**

**Resolutions :**

- a. A resolution to approve a contract in the amount of Fifty-Three Thousand Seven Hundred Seventy-Nine and 93/100 Dollars (\$53,779.93) with Richland Industries, LLC for a pre-engineered metal building package, job #102-259, to allow the City to perform its obligations under a grant with the Tennessee Department of Health approved by Resolution 75-2019; sponsored by Alderman Nickels. Alderman Nickels made a motion to approve and second by Alderman French. Mayor Howard opened the floor to discussion and Vice Mayor Messick clarified this is a 100 percent funded grant and the space could be used as a farmer's market and concession stand. Mayor Howard called for the roll. The resolution passed 5-0.
- b. A resolution proposing annexation by written consent of 0.54 acres, more or less, owned by Lafredo Ramirez described in Deed Book 383, Page 545, Register's Office of Coffee County, Tennessee; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Alderman Patton. Mayor Howard opened the floor to discussion and then called for the roll. The resolution passed 5-0.
- c. A resolution approving a Plan of Services for a certain tract of land owned by Lafredo Ramirez to be annexed into the City of Manchester; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Alderman Bellamy. Mayor Howard opened the floor to discussion and then called for the roll. The resolution passed 5-0.
- d. A resolution adopting a resolution proposing annexation by written consent of 0.54 acres, more or less, owned by Lafredo Ramirez described in Deed Book 383, Page 545, Register's Office of Coffee County, Tennessee; sponsored by Vice Mayor Messick. Alderman Bellamy made a motion to approve and second by Alderman French. Mayor Howard opened the floor to discussion and then called for the roll. The resolution passed 5-0.
- e. A resolution authorizing contracting with the State of Tennessee for reimbursement of the Cost of Maintenance of State Routes which pass over City Streets for the Fiscal Year 2021-2022 in an amount not to exceed Eighty-One Thousand Seven Hundred Fifteen and 80/100 Dollars (\$81,715.80). Sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Vice Mayor Messick. Mayor Howard opened the floor to discussion and then called for the roll. The resolution passed 5-0.

**Ordinances :**

- a. 2<sup>nd</sup> reading of an ordinance to impose a tax on the sale, resale or issuance of entertainment admission tickets or tokens; sponsored by Alderman French. Alderman French made a motion

to approve and second by Vice Mayor Messick. Mayor Howard opened the floor to discussion and a discussion ensued regarding the money going into the general fund. Mayor Howard called for the roll. The ordinance passed 4-1 with Alderman Nickels voting nay.

- b. 1<sup>st</sup> reading of an ordinance zoning 0.54 acres owned by Lafredo Ramirez recently annexed into the City as R-2 Residential; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Alderman Patton. Mayor Howard opened the floor to discussion and called for the roll. The ordinance passed first reading 5-0.
- c. 1<sup>st</sup> reading of an ordinance to amend Manchester Municipal Code Section 12-101 relative to Building Codes adopted by reference; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and second by Alderman French. Mayor Howard opened the floor to discussion and then called for the roll. The ordinance passed first reading 5-0.
- d. 1<sup>st</sup> reading of an ordinance amending the budget ordinance for fiscal year 2020-21, Ordinance no. 1592; sponsored by Alderman Bellamy. Alderman Bellamy made a motion to approve and second by Vice Mayor Messick. Mayor Howard opened the floor to discussion and then called for the roll. The ordinance passed first reading 4-1 with Alderman Nickels voting nay.
- e. 1<sup>st</sup> reading of an ordinance of the City of Manchester, Tennessee, adopting a budget for the fiscal year July 1, 2021 through June 30, 2022; sponsored by Alderman Bellamy. Alderman Bellamy made a motion to approve and second by Vice Mayor Messick. Alderman French stated he had an indirect conflict but will vote per an Attorney General's Ruling and he is disclosing his indirect conflict is due to his wife working for the PBA. Mayor Howard opened the floor and a discussion ensued with Mike Niederhauser representing the Greater Manchester Economic Development Board and Katy Riddle with the Manchester Chamber of Commerce regarding the ECD Budget and responsibilities. A discussion ensued with Zach Lowry representing the Manchester PBA regarding the requested budget. Mayor Howard discussed the sacrifices made by the Departments in the budget. A discussion ensued regarding a budget amendment to the 2021-22 Budget in August or September to address items that were cut from the original budget. Alderman French stated it's fair to all if the BOMA has any concerns to address it now, after no comments Mayor Howard called for the roll. Alderman French stated he has an indirect conflict, due to his wife working for the PBA and the ordinance passed 4-1 with Alderman Nickels voting nay.

10. **OLD BUSINESS** none

11. **NEW BUSINESS**

- Recreation Dept. audited outstanding collections accounts; Mayor Howard withdrew the item for another time.

12. **ITEMS FROM THE BOARD OF MAYOR AND ALDERMAN**

13. **ADJOURNMENT:** 7:12 p.m. for the Beer Board

**SIGNATURES:**

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**Mayor Marilyn Howard**

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**Executive Administrative Assistant Keele**