

**Manchester Parks and Recreation Department  
Recreation Commission Meeting  
April 15, 2021**

The Manchester Recreation Commission met on Thursday, April 15, 2021, at the Recreation Center. Members present were Mayor Marilyn Howard, Alderman Bill Nickels, Chair Prater Powell, Brent Parsley, Stan Rogers, Leslie Brasfield, Leslie Trussler, Parks and Recreation Director Bonnie Gamble, and Assistant Parks and Recreation Director A.J. Fox.

Chairman Prater Powell opened the meeting stating that Ronnie Meeker asked if a softball field could be named in memory of Lanny Buchanan. Discussion was held that a policy needs to be created in regards to naming facilities. Bonnie Gamble is going to create a rough draft of a policy before the next meeting. In regards to Ronnie Meeker's request, Chairman Powell asked for a motion that a softball field be named in memory of Lanny Buchanan provided the softball league takes on the expense for signage and the parks and recreation department approves placement of the sign. Leslie Brasfield made the motion. Brent Parsley second the motion. Motion passed unanimously.

Bonnie Gamble gave a program report.

- Summer Day Camp and swim lesson registration begins April 19. Staff will host a signup event the evening of April 19 from 5 PM - 7 PM.
- Earth Day activities are planned at the amphitheater for April 24 with the Rotary Club
- AAU Basketball tournaments are scheduled for April 16 - 18, April 23 - 24, and April 30 May 2.
- Coffee County Central High School Fast Pitch is hosting their annual tournament April 23 - 24.
- Discussion was held concerning a band for July 4. A.J. is going to contact tourism for suggestions of bands.

Before the maintenance report, Alderman Nickels asked about the lights at the skate park. Bonnie Gamble reported the lights in the skate park were installed by Duck River Electric Membership Cooperative and that they have been contacted to repair them.

Maintenance Report:

- Brandon Spry and Jonathan Jernigan were announced as the newest fulltime maintenance technicians.
- The lap pool boiler heat exchanger went out. A new heat exchanger has been ordered at the cost of \$5,000.00. REA is going to inquire about the part being covered under warranty. If the part is not covered under warranty, an additional cost will incur.
- C&H Contracting is scheduled to repair the main water line to the recreation center May 7 - 9. The facility will be closed during the repair.
- The outdoor pool has been drained, pressured washed, tiles replaced/repaired, and refilled. The pool is scheduled to open May 27.

- The department is going to explore preventive maintenance plans for the boilers, HVAC system, and etc. Preventive maintenance plans were sought out a few years ago but at the time were too expensive.

In unfinished business, Bonnie Gamble reported that Diabetes B grant for the outdoor club and healthy concessions ends June 30, 2021. The outdoor club recently visited and spent the night at Standing Stone State Park. Diabetes A grant has one more year of funding for the farmers market and greenhouse. The greenway grant is currently waiting on NEPA to finish due to the archeological survey and the state has requested a wetlands delineation survey. The Healthy Built Environment Grant to fund the outdoor basketball court will start July 1, 2021. The current plan for the outdoor basketball court is to extend an existing outdoor court that is on the campus of Westwood Elementary School. The Fit & Strong program is slow to start due to staff turnover but is in the process of starting now. Leslie Trussler said that she could help find participants for the program.

An update was given on the transition of the Director position from Bonnie Gamble to A.J. Fox. A.J. will handle interviews for new part-time employees and the fulltime staff schedule. Bonnie and A.J. will continue to meet and discuss items in regards to the transition.

In new business, Bonnie Gamble presented bid tabulations for concrete work to be performed in regards to the farmer's market. After discussion, Bonnie Gamble gave a recommendation for Choice Contracting. Brent Parsley made a motion to accept Choice Contracting's bid. Alderman Nickels seconded the motion. Motion passed unanimously.

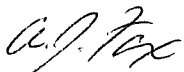
A letter from St. John Engineering was presented to the commission stating that Richland Industries was the low bidder for the metal building package. Brent Parsley made a motion to accept Richland Industries bid. Alderman Nickels seconded the motion. Motions passed unanimously.

Bonnie Gamble presented a lease agreement in reference to leasing cardio and strength equipment from Municipal Asset Management, Inc. After discussion, a motion was made by Alderman Nickels to recommend to the Board of Mayor and Aldermen to lease the cardio equipment and purchase the strength equipment. Brent Parsley seconded the motion. Motion passed unanimously.

Chairman Prater Powell set the next meeting for Thursday, May 13, 2021, at Noon.

The meeting adjourned.

Respectively Submitted,



A.J. Fox

Assistant Parks and Recreation Director