



SAFETY COMMITTEE MEETING MINUTES

April 10, 2023, @ 5 P.M.

City Hall - Board Room

CALL THE MEETING TO ORDER:

Present in the Board Room at City Hall were Alderman Joey Hobbs, Alderman Bellamy, Alderman French, Police Chief Sipe, Assistant Police Chief Floied, Fire Chief Chambers, and Codes/Zoning Director Fiske. Also attending, John Coffelt, Capt. Reed, Roger Chambers, Jimmy Hollandsworth. Chairman Hobbs called the meeting to order.

APPROVAL OF THE MINUTES:

Alderman Bellamy made a motion to approve the Safety Committee minutes of 3-13-23 Alderman French seconded the motion and the minutes passed 3-0.

Codes Department: Director Fiske discussed property maintenance report for March and April. Director Fiske discussed the process of property complaints and commercial complaints. A discussion on building permits that have been pulled ensued. Director Fiske discussed her 2023-2024 budget request. Director Fiske discussed Encode training and the cost. Alderman Bellamy asked about Truckers Inn, and Director Fiske stated the son is planning on remodeling.

Police Department: Chief Sipe discussed his department report. Alderman Hobbs asked that the BOMA receive a copy of the MPD annual report. Chief Sipe discussed vacancies, transfers, and promotions. Chief Sipe discussed being one patrolman down and two shifts operate with 6 officers and one shift operates with 5 officers. Alderman Hobbs discussed that would be going to Finance Committee for a vote on the additional officer. Chief Sipe discussed moving their Court Clerk Officer into a supervisory role due to overseeing 2 clerks, and not being compensated for that supervisory role. along with a raise. Chief Sipe presented a new job description and showed the highlighted area that was changed. Alderman Hobbs discussed reviewing the new job description and a pay increase. Chief Floied discussed the wage increase would make the pay at 23.00 an hour. Alderman French discussed that the full board would need to vote on the new job description. Alderman French discussed how many other positions are supervisory and the exempt issue. Alderman French made a motion to move to the full board and wanted the title to reflect supervisor; seconded by Alderman Bellamy. The motion to move the job description to the full board passed 3-0. Chief Sipe discussed a complaint regarding "jake brake" usage by one individual. Chief Sipe discussed they would review the issue further and the restrictions that it would involve. Alderman French discussed the emergency component of the "jake brake". Chief Sipe asked for a four-way stop be placed at East McLean and Waite St & Main St. and Waite St. due to the construction of homes in the area. Alderman French asked if this was a recommendation by the MPD, and Chief Sipe stated yes. Alderman French made a motion to approve and seconded by Alderman Bellamy the motion passed 3-0. Chief Sipe discussed a new vehicle policy regarding the distance of taking patrol cars home. Chief Sipe presented several options and a discussion ensued. Alderman Bellamy made a motion to approve a 15-mile radius from the city limit line. Seconded by Alderman French, and the motion passed 3-0. Alderman Hobbs asked where we were with the Enterprise Cars, Assistant Police Chief Floied stated he had spoken with Ms. Rowe at Enterprise and the Comptroller's Office had been in touch with her. The City had provided everything and the Comptroller had not decided.

Fire Department: Chief Chambers discussed the issues with the Motorola radios and has asked Motorola to contact the MFD for a discussion and they haven't heard anything from Motorola. Chief Chambers discussed his March report (attached). Chairman Hobbs stated one firefighter had resigned and Chief Chambers stated he had spoken with Chris David regarding the position. Chief Chambers discussed why the firefighter resigned. Chairman Hobbs asked how long the firefighter had been with the department and had the City paid for the training. Chief Chambers stated Mr. Brown started in May of 2022 and the City had sent him to training. Alderman Bellamy stated he would be leaving due to prior commitments Captain Mark Reed over training discussed the MFD training program (attached). Chairman Hobbs discussed who did the training, and Captain Reed stated it was a combination of tower training and outside sources of instructors approved by the commission. A discussion ensued regarding training by Captain Reed. Chairman Hobbs asked about Tullahoma's training program and Chief Chambers explained the difference. Chairman Hobbs asked what the MFD would prefer a training program like Tullahoma's or ours. Captain Reed stated by far he believes sending them to the academy. Captain Reed discussed TEMA training. Chairman Hobbs asked if we had training geared toward management. Chief Chambers stated they have sent several to leadership training. Captain Reed discussed ISO training requirements and preplanning. Captain Reed discussed daily duties/daily check list/inventory sheets and training during those days. Chairman Hobbs discussed pulling in and out of the firehall and what is the purpose of backing into Fire Station 1 on Hwy 41, when the Fire Hall was designed to pull through. Captain Reed stated they have items parked in the back bays and that is the reason why they don't pull through. Chairman Hobbs has asked that they remove the items (hazmat trailer, backup engine, dully truck) from the pull throughs. Chairman Hobbs stated he is concerned there will be an accident as the town grows. Chief Chambers discussed the 911 app, and Chairman Hobbs discussed how cool the app is. A discussion ensued regarding the app.

OLD BUSINESS: none

NEW BUSINESS: none

ADJOURNMENT:

Being no other business to discuss, Alderman French made a motion to adjourn the and seconded by Chairman Hobbs.

CHAIRMAN JOEY HOBBS 8-7-23