

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
March 7, 2023, @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided by Mayor Howard. Present for the meeting were Mayor Howard, Alderman French, Alderman Anderson, Alderman Bellamy, Alderman Hobbs, Vice Mayor Messick, Alderman Parsley, Attorney Johnson, Executive Administrative Assistant Keele, Police Chief Sipe, Assistant Police Chief Floied, Fire Chief Chambers, Community Development & Zoning Director Brittany Fiske, Public Works Director George Gannon, MWSD Director Phillip Miller, Assistant MWSD Director Kevin Raney, Parks/Rec Director Fox, Payroll Specialist Christine David, I.S. Director Smotherman, Engineer Scot St. John, and other citizens. Absent was Director Myers. The meeting opened with a prayer by Minister Dana Brooks, and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

ROLL CALL:

Executive Administrative Assistant Keele (sitting in for Director Myers) called the roll.

APPROVAL OF MINUTES:

Alderman French made a motion to approve the February 7th, 2023, Minutes; seconded by Vice Mayor Messick. The minutes passed 5-0, with Alderman French passed.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: none

COMMENTS FROM MAYOR: Mayor Howard thanked everyone for attending

Safety Committee- Alderman Hobbs stated they would meet next Monday (3-13-23)

Finance Committee- Alderman Hobbs stated they will meet next Monday (3-13-23) to discuss Exit 105, Budget, and updates on ARP funds.

Street Committee- Vice Mayor Messick stated they would have a Special Called Street Committee Meeting on 3-14-23 at City Hall.

Water /Sewer Commission- Director Miller stated the next meeting would be 3-9-23

Recreation Commission- Alderman Anderson discussed upcoming activities at the Rec. Complex and the next meeting would be 3-9-23.

Tourism Development Commission- Alderman Hobbs stated they will meet 3-13-23 and would be discussing the 2023-24 Budget.

Planning & Zoning Commission- Director Fiske stated their next meeting would be (3-20-23).

Information Systems Committee- Alderman Parsley stated nothing to report. Mayor Howard commented on the new sound system.

Historic Zoning Commission- Alderman Bellamy stated nothing to report.

RESOLUTIONS & ORDINANCES

Resolutions:

- a. A resolution to amend the benefits of Philip Miller, the newly hired Director of the City of Manchester Water and Sewer Department; sponsored by Alderman Bellamy. Alderman Bellamy made a motion to approve and seconded by Alderman Parsley. Mayor Howard opened the floor to discussion and a discussion ensued. Mayor Howard called for the roll. The resolution passed 6-0.
- b. A resolution authorizing the purchase of a Cues TV-0 Trailer System for mainline inspections for Two Hundred and Twenty-Seven Thousand, Eight Hundred and Twenty-Three Dollars and Four Cents (\$227,823.03) for use of the Water and Sewer Department of the City of Manchester; sponsored by Vice Mayor Messick. Alderman Parsley made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to discussion and called for the roll. The resolution passed 6-0.

Ordinances:

- a. 2nd reading or an ordinance to rezoning a portion owned by Common John Brewing Company at 210 Woodbury Highway from R-3 to C-3; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to a public hearing and after no discussion called for the roll. The ordinance passed 2nd and final reading 6-0.
- b. 2nd reading or an ordinance amending Title 14, Chapter 3 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend the definition of Wholesale Sales; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Parsley. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 2nd and final reading 5-0 with Alderman French abstaining.
- c. 1st reading of an ordinance rezoning property owned by I.A. Howard ET UX Marilyn Howard on Hillsboro Blvd. and Buck St. containing Thirty-Nine and Sixty-Eight/Hundredths (39.68) Acres, from R-2M and C-3 to R-2; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Hobbs. Vice Mayor Messick opened the floor to discussion and a board discussion ensued with Director Fiske. Vice Mayor Messick called for the roll and the ordinance passed 1st reading 5-1 with Alderman Anderson voting nay.
- d. 1st reading of an ordinance to adopt a Bi-Weekly Pay Period for all City Employees; sponsored by Alderman Hobbs. Mayor Howard discussed the current pay period every week. Vice Mayor Messick made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to discussion and Alderman French made an amended motion to begin the two week pay period on 5-

1-23 and seconded by Alderman Parsley. Mayor Howard opened the floor to discussion and a board discussion ensued. Mayor Howard called for the roll. The motion failed 2-4 with Alderman Anderson, Alderman Bellamy, Vice Mayor Messick, and Alderman Hobbs voting nay. Alderman Hobbs made a motion to amend the ordinance to begin the two-week pay period schedule on 7-1-23 and omit gradual pay schedule so everyone begins on 7-1-23. Vice Mayor Messick seconded the amended motion. Mayor Howard called for the roll, and the motion passed 6-0. Mayor Howard opened the floor on the original motion and a discussion by Alderman Anderson ensued. Mayor Howard called for the roll on the original motion and the motion passed 5-1 with Alderman Anderson voting nay.

- e. 1st reading of an ordinance to amend Manchester Municipal Code 18-203 relative to Tap Fees and Capacity Fees; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 1st reading 6-0.
- f. 1st reading of an ordinance to amend Manchester Municipal Code 18-201 relative to nonpayment of bills; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Parsley. Mayor Howard opened the floor to discussion and a discussion ensued with Director Miller and Assistant Director Raney. Mayor Howard called for the roll, and the ordinance passed 1st reading 6-0.

OLD BUSINESS: none

NEW BUSINESS

- Mental Health Plan with “Wellness All Around” 20,450.00 yearly for first responders. Alderman French made a motion to approve and seconded by Alderman Hobbs. A board discussion ensued and Mayor Howard called for the roll. The motion passed to approve a plan with “Wellness All Around” for 20,450.00 a year for first responders. The motion passed 4-2 with Vice Mayor Messick and Alderman Parsley voting nay.
- Athletic Director Job Description-Alderman Anderson made a motion to approve and seconded by Alderman Parsley. A board discussion ensued and Mayor Howard called for the roll. The Job Description passed 6-0.

COMMENTS FROM BOMA: Alderman Bellamy discussed all of the departments hard work during the storms. Vice Mayor Messick complimented the Conference Center. Mayor Howard thanked Stephen Crook for his assistance with the EDA Grant.

ADJOURNMENT:

- Being no further business to discuss, Mayor Howard asked for a motion to adjourn and Alderman Hobbs made the motion. The motion was seconded by Alderman Parsley The motion to adjourn was passed 6-0. The meeting adjourned at 7:55 p.m.

SIGNATURES:

Vice Mayor Messick

Executive Administrative Assistant Keele