

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
March 1st, 2021 @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided by Mayor Howard. Present for the meeting were Mayor Howard, Alderman Elam, Alderman French, Vice Mayor Messick, Alderman Bellamy, Alderman Patton, Alderman Nickels, Attorney Ewell, Finance Director Anderson, Executive Administrative Assistant Keele, Police Chief Yother, Assistant Police Chief Floied, Fire Chief Chambers, Community Development & Zoning Director Brittany Fiske, Public Works Bobby Duke, Information Systems Director Smotherman, Water/Sewer Director Pennington, Assistant Director Water/Sewer Dana Douglas, Parks & Rec Director Fox, Assistant Parks/Rec Director Johnson, Engineer Adam Carter, and other citizens. Absent was Public Works Director Gannon. The meeting opened with a prayer by Pastor Jerry Pullum, and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

ROLL CALL:

Finance Director Anderson called the roll.

APPROVAL OF MINUTES:

Alderman French made a motion to approve the Feb 1, 2022, BOMA Minutes and seconded by Alderman Patton. The motion passed 6-0.

CORRESPONDENCE: from Terry Dendy's Family

COMMENTS FROM CITIZENS: none.

COMMENTS FROM MAYOR: Mayor Howard thanked everyone in attendance

COMMITTEES:

Safety Committee-Alderman Elam stated nothing to report.

Finance Committee-Alderman Bellamy stated the 98 percent of the property tax had been collected and the next meeting would be 3-7-22.

Street Committee-nothing to report

Water /Sewer Commission- nothing to report

Recreation Commission- nothing to report

Tourism Development Commission- Alderman Patton stated they did not have a quorum

Planning & Zoning Commission- nothing to report

Information Systems Committee- nothing to report

Historic Zoning Commission- Alderman Bellamy stated their meeting would be 3-3-22

RESOLUTIONS & ORDINANCES

Resolutions:

- a. A resolution amending the Physical Development Plan of the City of Manchester applicable to property on Willow Drive (Burch/Swanson); sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Patton. Mayor Howard opened the floor to discussion and after none called for the roll. The resolution passed with a vote 6-0.

Ordinances:

- a. 2nd reading of an ordinance authorizing the appointment of and establishing the duties of a City Manager in the City of Manchester; sponsored by Alderman Nickels. Mayor Howard asked that the ordinance be tabled until June in order for MTAS to complete a study. Alderman Nickels made a motion to table and seconded by Alderman French. The motion to table the ordinance passed 6-0.
- b. 2nd reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that Ordinance and Zoning Map to provide that real estate owned by Eric Burch and Leif Swanson located on Willow Drive be rezoned R-4 Residential from R-3 Residential; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 6-0.
- c. 2nd reading of an ordinance zoning Twenty and Forty-Six One-Hundredths (20.46) Acres owned by Judith Driver and Boyd Jackson, Jr. recently annexed into the City as R-3 Residential; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Nickels. Mayor Howard opened the floor to discussion. Alderman Bellamy relinquished his time to Nick Hare and he discussed a letter that was emailed to the BOMA by his attorney. A discussion ensued by Mr. Hare regarding the letter. Mayor Howard, Alderman Nickels and Attorney Ewell addressed the letter. Attorney Ewell discussed the case law that was cited in the letter and discussed the UGB and map and stated there were no inconsistencies as stated in the letter. Attorney Ewell addressed annexation law and borders Creekside Estates. After all discussion Mayor Howard called for the roll. The ordinance passed final reading 4-2 with Alderman Patton and Alderman Nickels voting nay.

- d. 1st reading of an ordinance to amend Ordinance 1583 relative to the Franchise for Refuse Services; sponsored by Vice Mayor Messick. Attorney Ewell discussed the ordinance is a revision to the BFI contract. Alderman French made a motion to approve and seconded by Alderman Nickels. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed first reading 6-0.
- e. 1st reading of an ordinance to amend/establish fees for the use of the Recreation Center swimming pool; sponsored by Alderman Nickels. Alderman Nickels made a motion to approve and seconded by Alderman Patton. Mayor Howard opened the floor to discussion and Alderman Nickels discussed the ordinance. A discussion ensued between Alderman Nickels and Director Fox. Alderman Nickels discussed the city was providing a service to a private organization. The chairman of the swim team Chelsea Lee of Tullahoma stated that they agree as of March 1st they would be responsible for paying the lifeguards. Brian Gilday spoke to the BOMA and AJ Fox addressed his issues regarding fees. A discussion ensued with Attorney Ewell and BOMA. Mayor Howard called for the roll and the ordinance passed 6-0.

OLD BUSINESS

NEW BUSINESS

- MCCCC Rate Structure for Recreation Center-Mayor Howard asked AJ to discuss the rate structure. A discussion ensued regarding the MCCCC would be on the same rate structure as the Coffee County School System due to the MCCCC employees are not on the City Payroll.
- Fire Inspector Position-Mayor Howard discussed the two job descriptions submitted to the BOMA. Alderman French made a motion to approve the amended job description and seconded by Alderman Nickels. Mayor Howard called for the roll and the motion to approve the revised job description by Chambers & Davis passed 6-0.
- Manchester Industrial Park- Coffee County Industrial Park Director Stephen Crook spoke to the BOMA on project "Hickory" which is wanting said company to purchase acreage in the Manchester Industrial Park, he recommended a sale of 7500.00 a acre and this will be part of a larger memorandum and this will engage the city and company. A discussion ensued and Alderman French made a motion to approve and seconded by Alderman Patton. The motion passed 6-0.

COMMENTS FROM BOMA: Alderman French discussed voting on the annexation. Alderman Patton discussed her vote regarding the annexation. Alderman Bellamy discussed voting on the annexation. Vice Mayor Messick thanked the MPD and City Employees during a recent funeral precession. Mayor Howard thanked everyone for their graciousness during the meeting and with the swim team. Mayor Howard thanked Attorney Ewell for his hard work.

ADJOURNMENT:

- Being no further business to discuss, Mayor Howard asked for a motion to adjourn and Alderman Bellamy made the motion. The motion was second by Alderman French. The motion to adjourn was passed 6-0. The meeting adjourned at 7:20 p.m.

SIGNATURES:

Mayor Marilyn Howard

Executive Administrative Assistant Keele