

Finance Committee Meeting
City of Manchester
March 1, 2021

Present: Ald. Bellamy, Vice Mayor Messick, Ald. Patton

Absent: None

Others Present: Don Mills (MG Group, Auditor), Parks and Recreation Director Gamble, Mayor Howard, and Finance Director Anderson

The Finance Committee held its regular scheduled meeting on Monday, March 1, 2021 at 5:00pm in the Board Room at City Hall.

Ald. Patton made a motion to approve the minutes from January 14, 2021. Vice Mayor Messick seconded the motion. Approved.

Auditor Don Mills with MG Group reviewed over the 2019-2020 Audit for the City of Manchester. Mr. Mills stated that the City had one finding and the Schools had one finding on this audit. There were four findings that were corrected in this audit. The City received an unmodified opinion. Mr. Mills stated that this is a good audit. The City was also able to add to the City's reserves.

Finance Director Anderson reviewed over the February 2021 financials with the Finance Committee.

Finance Director Anderson informed the Finance Committee that Budget Worksheets from Department Heads are due back tomorrow, March 2, 2021.

Finance Director Anderson also informed the Finance Committee that the Not-for-Profit requests were due back today.

Finance Director Anderson stated that the Conference Center expense thru February 2021 was \$192,553.36. Vice Mayor Messick wants to take to the Board of Mayor and Alderman a motion to give the Conference Center up to \$25,000 a month. Ald. Patton seconded the motion. Approved.

Parks and Recreation Director Gamble presented to the Finance Committee a part-time employee pay rate schedule. Ald. Bellamy made a motion to exclude Part-time employees from the hiring and wage increase freeze. Ald. Patton seconded the motion. Approved.

Finance Director Anderson asked the Finance Committee if they wanted to have a Special Called Finance Meeting on Thursday, March 11, 2021 to review over the budget more. The Finance Committee decided that they would like to have the Special Called meeting on 5:00pm.

The meeting adjourned at 6:00pm.

Finance Committee Chairperson Date

Finance Director Date