

City of Manchester
Information Systems Meeting Minutes
FEBRUARY 20 , 2023 @ 4:30 PM

Present for the meeting were Chairman Parsley, Alderman Bellamy, Alderman Anderson, Alderman Hobbs, and Information Systems Director Smotherman.

The Information Systems (IS) Committee held its regular meeting on Monday, February 20, 2023 at 4:30pm in the Board Room at City Hall.

Alderman Bellamy made a motion to approve the prior minutes and second by Chairman Parsley. Alderman Anderson was not present for the vote. Minutes approved with a vote of 2-0.

The IS Committee discussed Cybersecurity Awareness Training for city employees who have a city email address. Ben Lomand, the city's Internet Service Provider (ISP), offers this service for a monthly recurring cost of \$1 per email address (approximately 120 city email addresses). This service would include phishing and video training emails. Chairman Parsley made the motion to allow Ben Lomand to provide this service and second by Alderman Bellamy. It was approved with a vote 3-0.

Alderman Hobbs requested that the IS Committee change the Tourism link on the city website to be redirected to the new Tourism website, www.visitmanchestertn.com. Chairman Parsley made the motion to approve this request and second by Alderman Anderson. It was approved with a vote 3-0.

The IS Committee discussed backing up critical servers online with a service offered by Ben Lomand for a monthly fee of \$75 per server. Alderman Bellamy talked about a texting service in the future to text citizens when problems/issues occur like with water breaks or street repairs.

The IS Committee discussed the invoice for \$350 from C&H Commercial Contractors, Inc. for testing the existing generator at City Hall. Chairman Parsley made the motion to pay the invoice from the Building Fund after all testing of the existing generator is done by C&H Commercial Contractors, Inc. Alderman Bellamy second the motion. It was approved with a vote of 2-1, in which Alderman Anderson opposed.

Chairman Parsley made a motion to adjourn the meeting. Alderman Bellamy second the motion. It was approved with a vote of 3-0.

Chairman of I.S. Committee