

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
February 2, 2021
Board Room & via ZOOM

The Board of Mayor and Aldermen met in session at 6:30 p.m. in the Board Room at Manchester City Hall, and via zoom. The meeting was presided by Mayor Marilyn Howard. Present for the BOMA meeting in the Board Room were Mayor Howard, Vice Mayor Messick, Alderman Bellamy, Alderman Elam, Alderman French, Attorney Ewell, Finance Director Anderson, Executive Administrative Assistant Keele, and Parks & Recreation Director Gamble. Participating via zoom were Alderman Nickels, Alderman Patton, Police Chief Yother, Fire Chief Chambers, Information Systems Director Smotherman, Water/Sewer Director Pennington, City Engineer St. John, Public Works Director Gannon, Animal Control Boyd, Codes Director Sain, and Parks/Rec Assistant AJ Fox. The meeting opened with a prayer by Vice Mayor Messick and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

ROLL CALL:

Finance Director Anderson called the roll

COMMENTS FROM MAYOR: Mayor Howard stated, "this meeting is being conducted by electronic means, pursuant to the requirements of Governor Lee's Executive Order 65, 70, and 71 has been noticed, as required by that order. Section 1 (c) of Governor Lee's Order 65 strongly urges the city to provide an agenda for the meeting in the notice. I need a motion to adopt the agenda, which was sent out as part of the meeting notice, as suggested by Governor Lee's Executive Order 65 and to suspend any conflicting provision of Manchester Municipal Code. Alderman French made a motion to approve and second by Alderman Elam. The motion passed 6-0.

APPROVAL OF MINUTES:

Alderman Nickels made a motion to approve January 5, 2021 BOMA minutes and Beer Board minutes. The motion was second by Vice Mayor Messick and approved with a vote 6-0.

CORRESPONDENCE: Director Anderson read a thank you letter from Coffee County Child Care Center.

COMMITTEES:

Safety Committee- Nothing to report.

Finance Committee- Alderman Bellamy spoke about releasing funds to the nonprofits.

Street Committee- Vice Mayor Messick stated they discussed animal control new policies and would be reevaluating a road at the fairgrounds.

Water /Sewer Commission- Alderman Bellamy stated they would not meet in February.

Recreation Commission- Director Gamble stated their next meeting would be 2-11-21, and they are busy at the rec center and basketball has started. Alderman Nickels discussed the next rec commission meeting will be focusing on the budget.

Tourism Development Commission- Alderman Patton stated next meeting would be 2-22-21.

Planning Commission – Director Sain stated the next meeting would be 2-15-21.

Information Systems Committee- nothing to report

Historic Zoning Commission- Vice Mayor Messick stated they meet 2-4-21.

RESOLUTIONS & ORDINANCES

Resolutions: none

Ordinances:

- a. 2nd reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the zoning ordinance of the City of Manchester, Tennessee, to amend that ordinance and zoning map to provide that real estate owned by Patricia Fay Ferrell, Bryan K. Ferrell, and Rita Church be rezoned as C-3 Commercial from I-1 Industrial; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Alderman Nickels. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 6-0.

- b. 1st reading of an ordinance to amend Manchester Municipal Code 14-516 relative to standards for signs, billboards, and other advertising structures; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Alderman Bellamy. Mayor Howard opened the floor to discussion. A discussion ensued regarding the amended sections. After discussion Mayor Howard called for the roll. The motion passed 4-2 with Alderman Elam and Alderman Nickels voting nay.
- c. 1st reading of an ordinance to amend Manchester Municipal Code 10-206 regarding boarding and adoption fees and spaying or neutering of impounded animals; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Vice Mayor Messick. Mayor Howard opened the floor to discussion and then called for the roll. The motion passed 6-0.
- d. 1st reading of an ordinance to amend Manchester Municipal Code 10-206 relative to impound fees; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and second by Vice Mayor Messick. Mayor Howard opened the floor to discussion and then called for the roll. The motion passed 6-0.

OLD BUSINESS:

- Review Resolution 17-2020 regarding spending freeze. Alderman Bellamy made a motion to release funds to the nonprofits and second by Alderman Nickels. Mayor Howard opened the floor to discussion and then called for the roll. The motion passed 6-0.

NEW BUSINESS:

- Director of Parks & Recreation-Job Description. Alderman French made a motion to approve and second by Alderman Elam. Mayor Howard opened the floor to discussion and then called for the roll. The motion passed 6-0.
- Holly Jones appointment to the Manchester PBA. Alderman Nickels made a motion to approve and second by Alderman Patton. Mayor Howard opened the floor to discussion and called for the roll. 5-0 with Alderman French abstaining.

COMMENTS FROM THE MAYOR AND ALDERMEN: Mayor Howard thanked the Street Department for their hard work on the City Hall LED light conversion.

ADJOURNMENT: 7:06 p.m.

SIGNATURES:

Mayor Marilyn Howard

Executive Administrative Assistant Keele