

CITY OF MANCHESTER  
BOARD OF MAYOR AND ALDERMEN  
Meeting Minutes  
January 4<sup>th</sup>, 2021 @ 6:30 pm  
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided by Mayor Howard. Present for the meeting were Mayor Howard, Alderman Elam, Alderman French, Vice Mayor Messick, Alderman Bellamy, Alderman Nickels, Attorney Ewell, Finance Director Anderson, Executive Administrative Assistant Keele, Police Chief Yother, Assistant Police Chief Floied, Fire Chief Chambers, Codes Director Sain, Public Works Director Gannon, Information Systems Director Smotherman, Water/Sewer Dana Douglas, Parks & Rec Director Fox, Assistant Parks/Rec Director Johnson, Engineer Adam Carter, and other citizens. Absent were Alderman Patton. The meeting opened with a prayer by Vice Mayor Messick, and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

**ROLL CALL:**

Finance Director Anderson called the roll.

**APPROVAL OF MINUTES:**

Alderman French made a motion to approve the December 7<sup>th</sup>, 2021, BOMA Minutes and second by Alderman Elam. The motion passed 5-0.

**CORRESPONDENCE:** none

**COMMENTS FROM CITIZENS:** none.

**COMMENTS FROM MAYOR:** Mayor Howard recognized the family of James Wrisner and the officers that assisted aid.

**COMMITTEES:**

**Safety Committee-**Chief Yother thanked the officers that assisted in the aid of James Wrisner, highlighted several officers that have received awards, and Christmas went well and thanked several business for helping with the Angels and Grocery Donations. Chief Chambers discussed his department has a vacancy and it has been quiet.

**Finance Committee-**Director Anderson discussed they had collected 60 percent of the budgeted taxes and would begin

**Street Committee-**Director Gannon discussed bids are coming up for a knuckle boom truck, working on taking Christmas Decorations Down, and thanked his employees for doing a good job during the snow.

**Water /Sewer Commission-** Director Pennington stated next water/sewer meeting will be Thursday @ 3 pm. Director Pennington discussed the surveys @ Water Sewer Treatment Plant. Water side they have 4 county projects, several city rehab projects, and they are working on the TDOT Hwy 41/55 installing new lines. Dana Douglas has been named the new Water/Sewer Assistant Director.

**Recreation Commission-** Director Fox discussed the next Recreation Commission meeting would be held 1-13-22 and Dusty Elam basketball & Adult League programs. Director Fox discussed looking for a new fireworks vendor.

**Tourism Development Commission-** nothing to report

**Planning Commission** -Assistant Director Fiske discussed permits pulled. Planning/Zoning Commission Meeting will be 1-20-22. Historic Zoning Committee will be audited on Thursday.

**Information Systems Committee-** Director Smotherman thanked everyone for being patient regarding the supply chain issues with computers.

**Historic Zoning Commission-**. Alderman Bellamy nothing to report.

**RESOLUTIONS & ORDINANCES**

**Resolutions:**

- a. A resolution to amend the Physical Development Plan of the City of Manchester (Interstate Drive-Phillips); sponsored by Vice Mayor Messick. Alderman Nickels made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to discussion and after none called for the roll. The resolution passed 4-0 with Vice Mayor Messick abstaining.
- b. A resolution amending the Physical Development Plan of the City of Manchester (Oakdale Street – James Rickey Clouse, Sr.); sponsored by Vice Mayor Messick. Alderman Nickels made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and after none called for the roll. The resolution passed with a vote 5-0.

**Ordinances:**

- a. 2<sup>nd</sup> reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that Ordinance and Zoning Map to provide that real estate owned by Jehu Crouch, be Rezoned C-3 Commercial from I-1 Industrial; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 5-0.
- b. 2<sup>nd</sup> reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that Ordinance and Zoning Map to provide that real estate owned by James Rickey Clouse, Sr., be Rezoned R-4 Residential from R-3 Residential; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor

Howard opened the floor to discussion and after none called for the roll. The ordinance passed 5-0.

- c. 2<sup>nd</sup> reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that Ordinance and Zoning Map to provide that real estate owned by J.O. Phillips, Jr., be Rezoned R-4 Residential from I-1 Industrial; sponsored by Vice Mayor Messick. Alderman Nickels made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 4-0 with Vice Mayor Messick abstaining.
- d. 1<sup>st</sup> reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that Ordinance and Zoning Map to provide that real estate owned by J.O. Phillips, Jr., be rezoned C-3 Commercial from I-1 Industrial; sponsored by Vice Mayor Messick. Alderman Nickels made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed first reading 4-0 with Vice Mayor Messick abstaining.
- e. 1<sup>st</sup> reading of an ordinance to repeal Manchester Municipal Code 14-518; sponsored by Vice Mayor Messick. Alderman Nickels made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed first reading 5-0.
- f. 1<sup>st</sup> reading of an ordinance to amend Manchester Municipal Code 14-303 (5)(h) to add "indoor gun range" as an entertainment and amusement service; sponsored by Vice Mayor Messick. Attorney Ewell discussed the need to review state and federal guidelines. Vice Mayor Messick made a motion to postpone and seconded by Alderman Nickels. Mayor Howard called for the roll and the ordinance was postponed with a vote 5-0.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

- Attorney Ewell discussed the revised Republic Services Contract. A discussion ensued and Alderman French made a motion to accept their proposals that include anything up to front loaded 10 cubic yards and include the extension up to 5 years and exclude any events that include a special event permit. Seconded by Alderman Nickels. Mayor Howard called for the roll and the motion passed 5-0.
- Mayor Howard asked for a motion accepting Brittany Fiske as Director of Community Development (Director of Codes/Zoning) Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion. Alderman Nickels stated he would not vote for Brittany Fiske that does an awesome job but he is going to hold to his opinion that people that have specific degrees should hold that office. Mayor Howard stated that Brittany Fiske met all of the requirements. Mayor Howard called for the roll. The motion passed 4-1. Alderman Nickels voting nay.

**COMMENTS FROM BOMA:** Alderman Bellamy thanked the employees for doing what they do with less. Vice Mayor Messick wished Jamie Sain the best of luck and he disagrees with Alderman Nickels and thinks Brittany will do a wonderful job. Alderman Nickels asked Attorney Ewell if he could bring up something right now to be voted on or does it need to be on the agenda? Attorney Ewell discussed that it would be up to the chair, but usually have the ordinances on the agenda, and it should have been brought up earlier. Alderman Nickels stated he had four things he wanted to bring up the street dumpsters being moved from city hall to the street department. Alderman Nickels stated he wanted to make a motion to hire a City Manager at the next meeting, and questions during the month he has nowhere to go to explore answers. Alderman Nickels stated he wonders if we should have vendors and subcontractors go into the conference center without liquor liability and general liability. Alderman Nickels stated he thinks it is time to bid the coverage plan because we do not have an actual insurance plan because the City of Manchester went through an outfit that operates outside the Department of Insurance in Tennessee and I'm going to make a motion to hire a City Manager at the next meeting. Mayor Howard asked Director Anderson how long it has been and Director Anderson said she believes it has been almost 3 years. Alderman Nickels discussed the trash/recycling bins at city hall and he does not believe we need to build a permanent fixture to hide the trash bins.

#### **ADJOURNMENT:**

- Being no further business to discuss, Mayor Howard asked for a motion to adjourn and Alderman French made the motion. The motion was second by Alderman Elam. The motion to adjourn was passed 5-0. The meeting adjourned at 7:18 p.m.

#### **SIGNATURES:**

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**Mayor Marilyn Howard**

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**Executive Administrative Assistant Keele**